

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS

MINUTES OF VIRTUAL MEETING

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met virtually via Google Meet on June 22, 2021, at 10:00 a.m. Board staff was present at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia 23233.

The following members were present for all or part of the meeting:

Architects

Tim Colley
Mel Price
Christine Snetter

Professional Engineers

James Kelly
Christopher Stone

Land Surveyors

Doyle Allen
Vickie Anglin
Mike Zmuda

Interior Designers

Cameron Stiles

Landscape Architects

Ann Stokes
Frank Hancock

Citizen Members

Karen Reynes

Caroline Alexander, Hypatia Alexandria, and Vinay Nair were not present at the meeting.

DPOR staff present for all or part of the meeting included

Mary Broz-Vaughan, Director
Kathleen R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was present.

Finding a quorum of the Board present, Ms. Snetter, Chair, called the meeting to order at 10:07 a.m.

Call to Order

Ms. Nosbisch advised the Board of the emergency evacuation procedures for staff on site.

**Emergency
Evacuation**

Ms. Nosbisch stated Ms. Alexander, Ms. Alexandria, and Mr. Nair send their regrets.

Announce-
ments and
Virtual Meeting
Procedures

Ms. Nosbisch advised the Board the meeting was being held virtually in order to mitigate the spread of COVID-19, and that per statutory requirements for virtual meetings, the meeting would be recorded and posted to the DPOR website.

Because the meeting was held virtually, Ms. Nosbisch took roll of Board members in attendance.

Roll Call

Mr. Kelly moved to approve the agenda as presented. Ms. Stiles seconded the motion which was unanimously approved by: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda.

Approval of
Agenda

Ms. Stiles moved to approve the amended March 10, 2021, Board meeting minutes. Mr. Zmuda seconded the motion which was approved by: Allen, Anglin, Colley, Hancock, Kelly, Price, Snetter, Stiles, Stokes, Stone, and Zmuda. Ms. Reynes abstained because she was not present at the March 10, 2021 meeting.

Approval of
Minutes

There was no public comment.

Public
Comment
Period

Mr. Kelly and Mr. Zmuda recused themselves from the meeting for discussion and deliberation of the file.

Recusal of
BoardMember

Mr. Jaboory was present to address the Board.

File Number
2020-01577,
Kayvan
Jaboory

Regarding **File Number 2020-01577, Kayvan Jaboory**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference as well as the Presiding Officer's recommendation. Mr. Stone moved to accept the recommendation which cites the following violation of the Board's regulations: 18VAC10-20-790.8. (Count 1). Ms. Stiles seconded the motion which was unanimously approved by members: Allen, Anglin, Colley, Hancock, Price, Reynes, Snetter, Stiles, Stokes, and Stone.

After Ms. Nosbisch indicated that there have been no prior disciplinary actions against Mr. Jaboory, Mr. Stone moved to accept the Summary of the Informal Fact-Finding Conference as to the sanctions and impose the following: \$1,000.00 for the violation contained in Count 1, for a total monetary penalty of \$1,000.00. Ms. Anglin

seconded the motion which was approved by members: Allen, Anglin, Colley, Hancock, Price, Reynes, Snetter, Stiles, Stokes, and Stone. As the presiding Board member, Mr. Zmuda, and as the technical review board member, Mr. Kelly were not present for the discussion or vote.

Mr. Kelly returned to the meeting.

Return of
Board Member

Regarding **File Number 2020-01730, Logan Derek Yates**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference as well as the Presiding Officer's recommendation. Mr. Stone moved to accept the recommendation which cites the following violation of the Board's regulations: 18VAC10-20-790.1. (Count 1) and 18VAC10-20-790.A.2. (Count 2). Ms. Anglin seconded the motion which was unanimously approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, and Stone.

File Number
2020-01730,
Logan Derek
Yates

After Ms. Nosbisch indicated that there have been no prior disciplinary actions against Mr. Yates, Mr. Stone moved to accept the Summary of the Informal Fact-Finding Conference as to the sanctions and impose the following: \$2,500.00 for the violation contained in Count 1, for a total monetary penalty of \$2,500.00. In addition, Mr. Yates will be on probation for three (3) months and required to complete three (3) classroom hours of Board-approved continuing education pertaining to Ethics and provide proof of attendance and successful completion within three (3) months of the effective date of the Final Order. Mr. Allen seconded the motion which was approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, and Stone. Mr. Kelly moved to accept the sanction and impose no penalty for the violation contained in Count 2. Ms. Stokes seconded the motion which was approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, and Stone. As the presiding Board member, Mr. Zmuda was not present for the discussion or vote. Robert Boynton, presiding Board member, was not present for the meeting.

Mr. Zmuda returned to the meeting.

Return of
Board Member

Ms. Nosbisch introduced Matt Miller, Chief Executive Officer, and Chuck Smith, President-elect, both of CLARB. Mr. Smith discussed Interprofessional Council on Registration (ICOR), Alliance for Responsible Professional Licensing (ARPL), threats to licensure, strategic planning 2.0, rethinking licensure, and defensible and equitable licensure. Projects include policy changes – uniform standards for

Landscape
Architect
Section Update

licensure; process – eliminate duplication of documents; procedural – improve time to licensure; and service enhancements – help applicants move through the process. Mr. Miller discussed the Landscape Architect Registration Exam (LARE). He stated that Sections 1 and 2 have online proctoring, and CLARB plans to continue to move all four sections online. This move will solve capacity and access issues.

The Board discussed the NCEES Resolution of Cooperation. Mr. Stone moved to accept the Resolution. Mr. Kelly seconded the motion which was unanimously approved by: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda.

**Professional
Engineer
Section Update**

The Board reviewed the Washington Accord Brief. It was noted that the item will be discussed at the NCEES annual meeting. An update will be provided at the Board's September 8, 2021 meeting. Ms. Nosbisch provided an update on the exam changes and congratulated George Mason who won \$10,000 along with six other schools. She stated that Zone meetings will be this spring and the Annual meeting is August 19-20th. Travel requests for Ms. Anglin, Mr. Allen, and Mr. Stone have been submitted.

Ms. Nosbisch presented Governor Northam's Proclamation for Surveyors Week. Ms. Anglin stated she attended a NCEES meeting where changes were proposed to eliminate the field experience requirement from model law. She stated she is uncomfortable with this proposed change. Ms. Nosbisch stated the resolutions had not been received yet.

**Land Surveyor
Section Update**

Ms. Nosbisch stated the NCARB Annual meeting will be a hybrid meeting and will be held June 24-26, 2021, and Ms. Snetter is the voting delegate. Ms. Snetter has been assigned as Chair for the ARE 5.0 Forms Assembly Committee, and Ms. Nosbisch has been asked to serve on the Diversity Task Force. The ARE is transitioning to Prometric to PSI next year. All valid exam scores from March 1, 2020 will have received a total rolling clock extension of 18 months. The Regional Summit was March 23, 2021. Top Blog Posts – Women in Architecture Share Their Challenges and Inspirations – Ms. Snetter was one of the featured women. NCARB offered its first event entirely in Spanish in April.

**Architect
Section Update**

Ms. Nosbisch stated the Educator and the NCIDQ Exam Partnering for Professionalism Webinar was April 30, 2021.

**Certified
Interior
Designer
Section Update**

Ms. Nosbisch presented the 2022 meetings dates. Mr. Stone moved to adopt the

Draft 2022

following meeting dates for 2022:

**Meeting
Schedule**

February 9, 2022
May 11, 2022
August 10, 2022
November 15, 2022

Mr. Kelly seconded the motion which was unanimously approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda.

Ms. Nosbisch informed the Board that according to the rotation policy, the Vice-Chair assumes the position of Chair and then a board member from the next profession is elected Vice-Chair. Ms. Nosbisch opened the floor for nominations for Board Chair. Mr. Stone nominated Ms. Stokes, current Vice-Chair, as Chair. Ms. Reynes seconded the motion. Ms. Stokes accepted the nomination. Ms. Nosbisch asked if there were any additional nominations for Board Chair. There being none, Ms. Nosbisch closed the floor for nominations. The motion was unanimously approved by: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda. By acclamation, Ms. Stokes was name Board Chair.

**Election of
Chair and Vice
Chair**

As the Professional Engineers are the next profession in the rotation, Ms. Nosbisch opened the floor for nominations for Board Vice Chair. Mr. Kelly moved to nominate Mr. Stone as Vice Chair. Ms. Stokes seconded the motion. Mr. Stone accepted the nomination. Ms. Nosbisch asked if there were any additional nominations for Board Vice Chair. There being none, Ms. Nosbisch closed the floor for nominations. The motion was unanimously approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda. By acclamation, Mr. Stone was named Board Vice Chair.

Ms. Nosbisch reported that the revised regulations are in the final stage at the Governor's Office.

**Regulatory
Update**

The comment period for the petition to amend 18VAC10-20-260.A.2 ended on May 11, 2021 with no comments. The Board discussed the proposed petition. Mr. Stone moved to take no action on the petition. Ms. Stokes seconded the motion which was unanimously approved by members: Allen, Anglin, Colley, Hancock, Kelly, Price, Reynes, Snetter, Stiles, Stokes, Stone, and Zmuda.

**Petition for
Rulemaking
18VAC10-20-
260-A.2**

Ms. Nosbisch reported there were no business entities issued a Business Agreement for Registration.

**Business
Agreement**

Updates

There were no requests for waiver of continuing education.

CE Waiver
Updates

The licensee counts as of June 1, 2021:

APELSCIDLA Businesses	4,793
Architects	7,609
Professional Engineers	29,861
Land Surveyors	1,237
Land Surveyors B	69
Land Surveyor Photogrammetrists	107
Certified Interior Designers	473
Landscape Architects	936

Licensed and
Certified
Population

Ms. Nobsch stated the financial statements were provided for informational purposes.

Financial
Statements

Mr. Stone stated that the many businesses listed on the Virginia Department of Small Business and Supplier Diversity are not registered with the Board which is a violation of the regulations. Ms. Nobsch stated she will contact the Director. This item will be placed on the agenda of the September 8, 2021 Board meeting.

Other Business

Conflict of Interest forms were completed by all Board members present.

Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 11:48 a.m.

Adjourn



Christine Snetter, Chair

Ann J. Stokes



Mary Broz-Vaughan, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Tim Colley
- 2. Title: Board Member
- 3. Agency: Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

06.22.2021

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Mel Price
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Mel Price
Signature

06-22-2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Doyle B. Allen
Signature

6/23/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Vickie McEntire Anglin
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

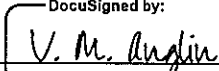
Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature  B394684AE2AC4EA...

06/22/2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Mike Zmuda
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

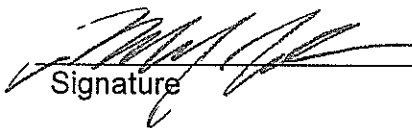
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6/22/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Ann Stokes
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

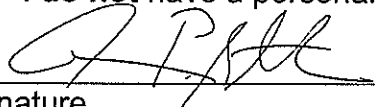
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

6.22.2021

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Frank Hancock, III
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

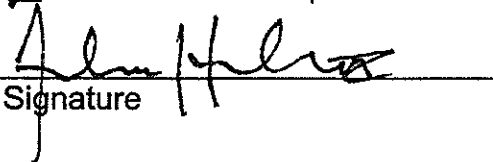
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

6/22/21

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: James L. Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

James L. Kelly
Signature

6/22/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Christopher Stone
- 2. Title: Board Member
- 3. Agency: Professional Engineers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

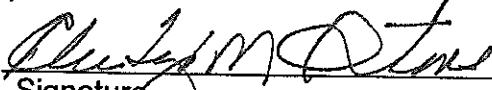
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Cameron A. Stiles

Signature

06/22/2021

Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Karen Reynes
2. Title: Board Member
3. Agency: APELSCIDLA Board
-

4. Meeting/IFF Date: APELSCIDLA Board Meeting June 22, 2021

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Karen Reynes
Signature

7-13-21
Date